



Jackson Rancheria Casino & Hotel

Employment Application

Thank you for your interest in employment with Jackson Rancheria Casino & Hotel. We **do not** send confirmation letters, and due to the volume of applicants we request **no telephone calls**. We will keep your application on file for one year. If we find you meet the position requirements, you will be called for an interview. In order for your application to be considered the entire application must be filled out.

Jackson Rancheria Casino & Hotel
12222 New York Ranch Road • Jackson, California 95642

Job Hotline - 209•223•8226

Fax - 209•223•8306

Updated 5/13/09



EMPLOYMENT APPLICATION

Jackson Rancheria Casino & Hotel

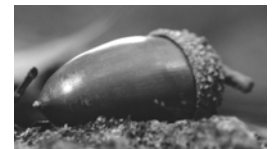
Your career deserves the best.

Congratulations on taking the first step towards joining the premier employer and entertainment venue in all of Amador County – Jackson Rancheria Casino and Hotel (JRCH)! You are already showing the qualities that we look for in an employee: ambition, initiative and forward thinking.

JRCH is the largest employer in the tri-county area (Amador, Calaveras, and

With endless opportunities, this could be the career that changes your life.

Tuolumne). We offer superior pay and benefits that are unparalleled. What sets our benefits package apart from the others?



We offer major medical that gives you access to the Blue Cross Prudent Buyer Network, major dental and vision insurance. Add to that a \$10,000 life insurance policy, 401(k) plan with a 100 percent employer match up to 5 percent of your pay, \$1,000 education assistance, quarterly bonus program, free daily meal, paid meal period, company on-site 24

hour child care facility, company-provided wardrobe that is laundered and maintained for you, and our dedication to promoting from within. Based on all this, you can see why we have the happiest team members.

Our guests come here to enjoy themselves and have a good time. Our job is to ensure that this happens and as such, we must remember that we all play a role in their entertainment experience. We are excited that you have chosen to take the steps towards starting your career at JRCH; we look forward to the great achievements we will make together. With endless opportunities, this could be the career that changes your life forever.



Employment Application

Internal use ONLY
Date received in H.R.

POSITION(s) DESIRED:

Please indicate in order of interest.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Please indicate shifts you are available to work:

- | | | |
|------------------------------------|------------------------------|--------------------------------|
| <input type="checkbox"/> FULL TIME | <input type="checkbox"/> ALL | <input type="checkbox"/> SWING |
| <input type="checkbox"/> PART TIME | <input type="checkbox"/> DAY | <input type="checkbox"/> GRAVE |

NAME:

_____ (Last) (First) (Middle)

BELOW LIST ANY OTHER NAMES YOU HAVE USED: (Married, Maiden, etc.)

PHYSICAL ADDRESS:

STREET ADDRESS CITY STATE ZIP

MAILING ADDRESS (If different from above):

STREET ADDRESS CITY STATE ZIP

SOCIAL SECURITY NUMBER:

List any other Social Security Numbers you have used: _____ - _____ - _____

PHONE NUMBER: () OTHER: ()

EMAIL ADDRESS: _____

DRIVER'S LICENSE NUMBER AND STATE ISSUED: _____

List any other Driver's License number and State Issued: _____

1. HAVE YOU EVER HAD A GAMING LICENSE DENIED OR REVOKED? Yes No

If YES, please explain: _____

2. ARE YOU OVER 18 YEARS OF AGE? Yes No

3. DO YOU HAVE THE LEGAL RIGHT TO WORK IN THE UNITED STATES? Yes No

4. LANGUAGES SPOKEN OR WRITTEN *BESIDES* ENGLISH: _____

5. ARE YOU A MEMBER OF A STATE OR FEDERALLY RECOGNIZED TRIBE? Yes No

Tribe: _____ Enrollment #: _____

6. HAVE YOU PREVIOUSLY BEEN EMPLOYED BY JACKSON RANCHERIA? Yes No

If YES, when and what department: _____

7. DO YOU HAVE RELATIVES/FRIENDS WHO CURRENTLY WORK FOR JACKSON RANCHERIA? Yes No

If YES, what are their name(s) and relationship(s): _____

REFERRAL SOURCE:

- Current Employee
- High School/College Recruit
- Job Fair
- Internet Website:
- Trade School Recruit
- Other:

EDUCATION:

	Name	Address (City & State)	Years Completed	Graduate
High School			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
College			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
Technical			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please list any special skills or training that would benefit you in your desired position:

MILITARY HISTORY:

Have you ever served in the United States Armed Forces? Yes No

Is Yes: Branch _____ Type of Discharge _____ Dates of Service: _____

CRIMINAL HISTORY:

Note: *The existence of a criminal record does not constitute an automatic bar to employment. Individual circumstances will be considered.*

HAVE YOU EVER BEEN CONVICTED OF A **FELONY**? Yes No

ARE THERE ANY PENDING OR ON-GOING **FELONY** PROSECUTIONS AGAINST YOU? Yes No

Court Name & Address	Date of Conviction
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Disposition (if any)	
Court Name & Address	Date of Conviction
Disposition (if any)	

HAVE YOU EVER BEEN CONVICTED OF A **MISDEMEANOR**? Yes No

ARE THERE ANY PENDING OR ON-GOING **MISDEMEANOR** PROSECUTIONS AGAINST YOU? Yes No

For each misdemeanor conviction or ongoing misdemeanor prosecution (excluding minor traffic violations) within the last ten (10) years of this application, please list:

Court Name & Address	Date of Conviction
Disposition (if any)	
Court Name & Address	Date of Conviction
Disposition (if any)	

EMPLOYMENT HISTORY:

Note: List all employers for the past **10** years (account for all periods of unemployment) starting with the most recent employer. Resumes may be included with this application, but will **NOT** substitute for this section.

1.

Start Date:	End Date:
Employer:	Mailing Address:
Starting Wage:	Ending Wage:
Supervisor:	Telephone Number:
Job Title and Duties:	
Reason for leaving:	

2.

Start Date:	End Date:
Employer:	Mailing Address:
Starting Wage:	Ending Wage:
Supervisor:	Telephone Number:
Job Title and Duties:	
Reason for leaving:	

3.	Start Date:	End Date:
	Employer:	Mailing Address:
	Starting Wage:	Ending Wage:
	Supervisor:	Telephone Number:
	Job Title and Duties:	
	Reason for leaving:	

4.	Start Date:	End Date:
	Employer:	Mailing Address:
	Starting Wage:	Ending Wage:
	Supervisor:	Telephone Number:
	Job Title and Duties:	
	Reason for leaving:	

5.	Start Date:	End Date:
	Employer:	Mailing Address:
	Starting Wage:	Ending Wage:
	Supervisor:	Telephone Number:
	Job Title and Duties:	
	Reason for leaving:	

Please explain any discharges or unfavorable separations of employment:

In compliance with the Privacy Act of 1974, the following information is provided:

Solicitation of the information contained within in this application is authorized by 25 U.S.C. 2701 et. seq. The purpose of the requested information is to determine the eligibility of individuals to be employed in a gaming operation. The information will be used by the National Indian Gaming Commission members and staff who have need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, Tribal, State, Local, or Foreign Law Enforcement and Regulatory Agencies when relevant to civil, criminal or regulatory investigations or prosecutions or when pursuant to a requirement by a tribe or the National Indian Gaming Commission in connection with the hiring or firing of an employee, the issuance or revocation of a gaming license, or investigations of activities while associated with a tribe or a gaming operation. Failure to consent to the disclosures indicated in this notice will result in a tribe's being unable to hire you in a primary management official or key employee position. The disclosure of your Social Security Number (SSN) is voluntary. However, failure to supply a SSN may result in errors in processing your application.

_____ **initial**

As an equal opportunity employer and in accordance with Title VII of the Civil Rights Act of 1964, it is the policy of Jackson Rancheria to prohibit discrimination in employment based on race, color, religion, sex, national origin, physical handicap or age with respect to individuals who are at least 18 years of age.

_____ **initial**

Due to the nature of our business, you will be subject to an extensive background investigation including criminal history. Therefore, as a part of this application, you hereby authorize the Jackson Rancheria and its agents to investigate your references and to make an independent investigation of your character, conduct, credit, education, employment, and criminal records including the Federal Bureau of Investigation and/or any other such clearance agencies and give Jackson Rancheria the right to access any and all of your files and/or records maintained by these agencies.

_____ **signature**

I hereby release all persons from liability as a result of such disclosure.

_____ **signature**

I hereby authorize and give my consent to be given a drug and/or alcohol test at any time the Tribal Authorities deem necessary. I agreed to be tested by the doctor or lab appointed by the Jackson Rancheria and I further authorize the test results to be disseminated to the Jackson Rancheria Tribal Council and/or its agents for administrative use as they deem necessary.

_____ **signature**

I understand that failure to reveal any prior employer, or the giving of false or misleading information, or the omission of any requested information on this application will be grounds for denial of employment or discharge from employer.

_____ **initial**

All employees are "employees at will." There is no employment contract implied or expressed between any employee and the Jackson Rancheria.

_____ **initial**

Statements made by me in this application will be verified by Jackson Rancheria, and I hereby give JRCH the right to make a thorough investigation of my past employment, education, credit, DMV (for transportation positions), and activities. I release from all liability all persons, companies and corporation supplying any information pursuant to such investigation. I indemnify against any and all liability which might result from such investigation. I agree that any information obtained by JRCH will be held confidential from all persons, including me, except as required by law.

_____ **initial**

I certify that, if employed, I will abide by all company rules and regulations.

_____ **initial**

I certify that I have read the above and that the statements that I have made on this application are true and correct.

_____ **initial**

I hereby authorize and give my consent for JRCH to conduct a full reference check based on the information provided in my application.

_____ **initial**

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION.

Signature:

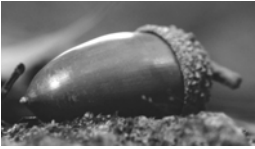
Date:

Print Name:

(Last)

(First)

(Middle)



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BACKGROUND CENSUS

The following information is requested on a voluntary basis and is confidential. State law grants us permission to gather information on the backgrounds of persons applying for employment. This is in compliance with the Americans with Disabilities Act. Please complete the following and submit it with your application. The form will be detached from your application. It will be kept separate and confidential. We are gathering this information to evaluate the effectiveness of the devices we use to recruit applicants. It will be used strictly for statistical and analytical purposes, and we request this information on a voluntary basis.

The Jackson Rancheria Band of Miwuk Indians does not discriminate on the basis of race, color, national origin, sex, physical handicap, or sexual orientation in the activities it conducts.

I CONSIDER MYSELF TO BE A MEMBER OF THE FOLLOWING GROUP (check one):

- HISPANIC:**
All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture, regardless of race.
- AFRICAN-AMERICAN:**
All persons having origins in any of the Black groups of Africa.
- CAUCASIAN:**
All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- ASIAN OR PACIFIC ISLANDERS:**
All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Sub-continent, or the Pacific Islands. This includes, for example, China, Japan, Korea, and Samoa.
Do you consider yourself to be Southeast Asian? Yes No
- AMERICAN INDIAN or ALASKAN NATIVE:**
All persons having origins in any of the original people of North America, and who maintain culture identification through tribal affiliation or community recognition.
Tribal Association: _____
- FILIPINO:**
All persons having origin in any of the Philippine Islands.
- DISABLED:**
As defined by the American with Disabilities Act Section 504.

Male Female DATE OF BIRTH: _____

STATE OF RESIDENCE: _____ COUNTY OF RESIDENCE: _____

